

**St. Alphonsus Home & School
Meeting Minutes of September 2, 2009 8:30 am, School Library**

In Attendance: Fr. Stephen Moerman, Jeanine Duncan, Deb DeAngelis, Emily Klammer, Judy Morrissey, Kathy Tavoraro, Kathie Reilly, Colleen Araco, Beth Perri, Tricia Loftus, Judy Felix, Maura Zimmerman, Kellie Brogan, Sherry Mischler, Liz Fitzpatrick

Parish Report: Fr. Moerman

- Fr Moerman welcomed everyone with a prayer and thanked everyone for their participation on the Home and School Board.
- He reported that Mr. Steck is recovering from surgery. Mr. Steck is optimistic about being at St. Alphonsus for the first day of school.

School Report: Deb DeAngelis

- Home & School will meet again with Mr. Steck on Wednesday, September 16 at 8:15 am in the Adult Faith Formation room.

Treasurer's Report: Judy Morrissey

- Judy distributed the St. Alphonsus Scrip Balance Sheet, Scrip Profit and Loss, Home and School Profit & Loss Budget vs. Actual 2008-2009, and Home & School Balance Sheet reports.
- The reports have been submitted to Nick D'Amico.
- A portion of the Scrip cash balance is dedicated to the Home & School's portion of a scissor lift and new fob locks for the gym. We are also contributing to repairs for the basketball court. The cost of these items has not yet been determined.
- Judy suggested that Scrip is promoted at Back to School night. Scrip profit was \$8,000, and E-scrip income was \$2,500. Let parents know that Mary Finley will now manage the Scrip account, emphasize the convenience, share what stores are available, and encourage resigning for E-scrip. Include follow-up information in the family envelope.
- From the beginning cash balance of the Home and School account, \$10,000 is designated for future technology needs, \$6,000 is designated for the math program, and \$13,650 is designated for 2009-2010 teacher startup funds.
- Home and School supplies the teacher startup funds (CAS) from the auction proceeds. The funds have been increased from \$500 to \$600 per teacher/classroom for the 2009-10 school year. The partner teachers can use the extra \$200 for special programs/assemblies aimed at the needs and interests of the particular grade.
- Judy announced that reimbursement forms are available in the treasurer's box in the office. Attach receipts or invoices and forward to the Treasurer's mailbox. Please submit the form and receipts as soon as possible!

Committee Chair Reports:

Auction Update: Liz Fitzpatrick

- Liz reported that the auction is off to a good start. The solicitation committee has already sent out 600 letters. The on-line auction will now be three weeks starting October 18. About 35 physical donations have been received.
- Liz will talk about the auction at the Back to School nights. The focus will be encouraging people to come to the auction, especially parents of pre-K and K students.
- Other forms of auction publicity will include a save-the-date card, a poster, and updates in the family envelope. She will also include a request for auction volunteers in the book day paperwork.
- Web ads are new this year. For a \$200 donation, an ad will be placed in our weekly web-based family newsletter for four consecutive weeks.
- There was discussion about placing all homemade classroom projects in one area at the auction.

Volunteers: Beth Perri

- Beth is including the volunteer sign up form as part of the paperwork given out on book day. She got a great response last year.

Social: Colleen Araco

- The Fall Family Fun Day is scheduled for October 18. It will be a bigger event than last year with field events for the family and raffle tickets for prizes. Colleen and Terry are working on some new and exciting ideas.
- The Secret Santa is scheduled for December 1, 2, and 3. Colleen is going to look into an early order to take advantage of discounts.
- Mr. Steck has some new ideas for the social calendar.
- When the social calendar is finalized, we will publicize dates for the whole year.

Programs: Judy Felix & Maura Zimmerman

- There will be no Unique Entertainment this year.
- Judy and Maura will meet with Mr. Steck to talk about dates and ideas for new and improved programs.
- Judy will coordinate the Mercy Day Teacher's luncheon on September 24. There will be a theme for the luncheon. Sr. Madeleine has retired. She will return for the Mercy Day Mass and luncheon for an official school goodbye. We talked about presenting Sister with cards/gift at Mass.

Community Affairs: Kellie Brogan

- We discussed bringing back the Mileage club and the problem of the low turn-out for volunteers. We talked about using the extra money in the yard duty account to pay a teacher and a parent (signed up as a substitute for yard duty) to monitor the Mileage Club.

Publicity: Kathie Reilly

- Home and School blurbs in the family envelope should be sent through Kathie.
- Kathie will talk to Kathy Tenzinger about helping out with the on-line calendar on the St. Alphonsus website.

Old Business:

- The Home and School Board will meet on the third Wednesday of each month at 8:15 am in the Adult Faith Formation room.
- Upcoming meetings:
 - September 16
 - October 14
 - November 18
 - December 16
- Back to school nights are as follows. Emily will supply water bottles and snacks for the first two back to school nights; Deb will take care of the third night.
 - Tuesday, September 8 - Pre-K & Kindergarten (7pm / Parish Center)
 - Monday, September 14 - Grades 1-3 (7pm / Parish Center)
 - Wednesday, September 16 - Grades 4 to 8 (7pm / Parish Center)

New Business:

- The playground shed needs to be restocked. Ms. Duncan will talk to Mr. Delaney to determine what equipment is required. We will place our order through George Tenzinger.

Next meeting, **Wednesday, September 16, 8:15 am in the Adult Faith Formation room.**

Meeting Adjourned: 9:55 am.

Minutes respectfully submitted by Kathy Tavolaro.