

## **St. Alphonsus Home and School Meeting Minutes**

September 17<sup>th</sup>, 2008

**Present:** Mr. Steck, Sherry Mischler, Liz Fitzpatrick, Carla Cooper, Dianne Signoretta, Mr. Gironde, Deana Michie, Beth Perri, Kellie Brogan, Terry Zajac, Jeanne Calhoun, Judy Felix, Maura Zimmerman, Mary Doloway, Patti McNulty, Karen Hornbaker

**Opening Prayer:** Monsignor Owens was not present. The prayer was given by Mr. Steck and Sherry Mischler

**Parish Report:** No report given as Monsignor Owens was not present at the meeting.

### **School Report: Mr. Steck**

Mr. Steck discussed Mercy Day activities and schedule

He asked about Publicity and how we can best market our school to the community through news stories to the newspapers and media.

Mr. Steck asked questions about the Harvest Fair activity and Trunk or Treat (Oct 19th) how it is set up and run.

He informed the Board about various high schools coming out to speak to the 8th grade students

He talked more about the plans for the television studio and running of studio

Mr. Steck stated the children at St. A's are wonderful. He also added that he appreciates all the parents' efforts in getting the children on time for school.

All staff pictures were taken and faculty will be wearing their ID badges throughout the school day.

Order was placed for school volunteer badges. New this year.. Students in PreK and K will wear a bright orange badge with only the school's name and phone number when going on a field trip.

Email Barb directly if a committee chair needs to put a blurb in the family envelope. (pdf format)

Upcoming event is on October 8<sup>th</sup> Fire Presentation as it is "Fire Prevention Week".

### **Treasurer's Report – Dianne (see attached report)**

We always need a cushion amount of \$15,000.00

Not so much spent so far. \$22,000.00 cash. It is sufficient for now till the auction fund raiser.

The Script account maybe used if a short fall is detected. Much talk about SCRIPT and how it is a nice fund maker.

We always need a cushion amount of \$15,000.00

## **Committee Chair Reports:**

### **Social**

Liz said that the Calendar was approved in June by Sister Ruth See attached calendar (handed out in meeting)

Thanks to Mary Doloway for returning to help Terry with Trunk or Treat which is on October 19<sup>th</sup>.

Many volunteers already signed up. Scaling down from last year but we will still have the popular Moon Bounce. No DJ. We probably are just calling it Truck or Treat and not adding Fall Festival to the title.

Sherry added to do what Mary and Terry think is best as we all know it will be fun and wonderful.

### **Programs – Judy/Maura**

Assemblies are after lunch time. It is a good idea to keep assemblies on Fridays

Channel 6 news, maybe in March

Judy showed the flyer that will be going out in this week's family envelope in reference to Mercy Day.

The luncheon is 11:30 till 1:00 and teachers can relax as the parents are taking care of everything i.e. Front desk, recess yard, lunch.

Maura - on Science programs cost about 700.00 2 groups- November 21<sup>st</sup> need access to electric outlet(set-up)

### **Community Affairs –Kellie**

The mentoring program went well. Many parents signed up to help guide parents new to St. A's and answer any questions they may have.

The Inventory Supply Closet is well stocked with items and the teachers do know the items are in the closet but the it's locked and they need to get the key from Barb Waschenko.  
Possible ideas are to utilize the closet on 2nd floor (near teacher's lounge) for those teachers upstairs ... so they don't have to travel up and down all the time for supplies. Also I have made a supply list so that when teachers take out as many supplies as they need, we can keep a tab on when we are running low. Also I have been in Contact with Joe Carmean for our next placement order. Cold Seasons Coming!!! We need to be prepared!

Mileage Club... with the low turn-out for volunteers we are still at a cross road. How Mileage Club last year was run was discussed and also the need for a minimum of (3) people to monitor on Friday's was needed. Deana was going to touch base with me further.

Sherry suggested sending out a flyer in the family envelope to see what response we can get for volunteers. Then decide on keeping the program going

### **Volunteers – Beth**

Beth is the contact person. She showed a sheet on the core of volunteers that she prepared.

### **Publicity – Deana**

She still needs to touch base with Ann who ran this committee in the past.

### **Way and Means – Carla**

Carla welcomes any ideas for fundraising. Would like to put a blurb in the family envelope for new ideas obtaining new ideas from people. Question about Script - does it fall under fundraising category. Any script bought by 8<sup>th</sup> grade parents goes to 8<sup>th</sup> grade budget.

A Shore Bet

Mrs. Girondo asked about what role does the teachers play in reference to classroom projects.

Sherry stated that classroom crafts and faculty sponsored events are very popular and although the auction is scaling back on many items these are to continue. Classroom projects are supported by parents and H&S funds.

### **Old Business**

Don't forget to submit re-imbusement forms. Don't be shy about even a small amount.

Reminder for committee chairs to check the H&S box.

Mr. Steck is fine with us using the photocopier. Please be aware when teachers are there as it is a time factor for them in getting back to class. Use of school paper is fine, no need for H&S to supply their own. Mr. Steck gave us the H&S number (40929) for using the copier, as a code number is needed. Make sure to hit log out.

### **New Business**

As for H&S sponsored events we already did Back to School Night. We need to have more night events where both parents can attend.

The "Get to Know Mr. Steck Night" is to be held Oct 7<sup>th</sup> & 8<sup>th</sup>.

Other future events : Internet Safety Night, Curriculum Night, Terra Nova Night .

\*Meeting was adjourned @ 9:55 am

\*Minutes respectfully submitted by Karen Hornbaker

\*Our next scheduled H&S meeting is October 15<sup>th</sup> @ 8:15am

