

**ST. ALPHONSUS HOME AND SCHOOL ASSOCIATION  
MINUTES – APRIL 19, 2005**

**PRESENT:** Sister Ruth, Jane Girondo, Gerri Lipp, Karen Sullivan, Lisa Vernacchio, Lisa Stefkovic, Pat McNamara, Linda Lillo, Mimi McCloskey, Suzie Devlin, Jeanne Calhoun

**ABSENT:** Monsignor Owens, Bill Hunter, Joanne Quinn, Kevin Zakrzewski

**OPENING PRAYER:** Sister Ruth

**SCHOOL UPDATE:** Sister Ruth

- Confirmation and First Penance were celebrated at St. Alphonsus. Eucharist will take place on Saturday, April 30<sup>th</sup> at 11 AM.
- The National Catholic Education Association Convention in Philadelphia was a wonderful event.
- Carol Garcia is in Houston, Texas receiving treatment.
- Mrs. Mullin and Mrs. Kerper continue to have substitutes as they are out for medical reasons.
- A note will be sent home in the Family Envelope asking for volunteers to help in the school office during the month of May. Mary Finley has been filling in for Mrs. Garcia.
- The Spring Fling and Grandparents Bingo were officially cancelled.
- Jackie Maude, Libby McGinn and Edda Kerper are retiring. The faculty would like to do acknowledge them and plan something.
- Sister Ruth thanks everyone for the laptop and is very grateful. She was so surprised and overwhelmed with this great gift.

**TREASURER'S REPORT:** Lisa Vernacchio

- The only major purchase was a printer for the school auction and a laptop for Sister Ruth.
- Mimi and Jeanne suggested putting a phone line in the new gym office for use with the fax machine. Mimi will research the cost of this before presenting to

Monsignor Owens. Home and School can not approve this; it needs to go through Monsignor Owens.

- Next year's budget was discussed and members were asked if anything needed to be added or changed. A question was asked concerning how to purchase the supplies for the auction. One can use cash or personal credit card and the treasurer will reimburse. Also, the school now has a Costco card and Sister Ruth has a Staples card which can be used as long as receipts are attached and submitted.
- A Bookworm Project will begin in grade 3 which involves the students writing books and having their own editors. Therefore, we are budgeting \$100.00 a year for the binding supplies.
- St. Alphonsus will continue to use the Purrell in the classrooms and have budgeted for this as well.

**AUCTION UPDATE:** Mimi McCloskey, Jeanne Calhoun

- Mimi asked if it was possible to have a start up fund or petty cash for the auction. However, the treasurer stated that we are accountable for all receipts and every check; therefore this would not be acceptable. It was suggested that she could use cash or a credit card and get reimbursed.
- A class project rather than a class basket will be the focus for the next auction. Gina Giuliani, Carmel Stephens and Suzie Devlin met and will get classes together at the end of this school year. They plan on working on the project before the close of the school year. Each grade will complete 1 project to be bid on for the next auction. Suzie Devlin is drafting a letter which will be sent home explaining the project/craft.
- There will be a general auction meeting on May 2<sup>nd</sup> for anyone interested in helping with the auction.
- The first round of business solicitation letters are going out this week. We would like to get donor forms earlier this year. We decided to involve the children and will strive to reach a goal of collecting "100" donor forms before the close of school. If we meet this goal there will be a special treat for the children in school.
- It was decided by the board members to increase the auction budget to avoid further collecting of cash from parents for the class projects. We are budgeting \$5 a child. If there is any money left it may be used towards a basket.

**ELECTION UPDATE:** Suzie Devlin (Nominating Committee)

- Pat McNamara and Linda Lillo were nominated for Co-Presidents. Suzie Devlin was nominated for President-Elect. Lisa Stefkovic will call all people nominated for Secretary. The rest of the board members will call people nominated for At-Large Members. Ballots will be made and distributed in order for the voting to take place.

**BYLAWS WRAP-UP /MISSION STATEMENT:** Gerri Lipp

- The bylaws were approved and will be posted on the web-site.
- The Home and School Mission Statement is as follows: To advance Catholic Education and the welfare of all children of this Parish.

**MISCELLANEOUS:**

- We will not have Sister Marie Michele speak at the May 11<sup>th</sup> General Home & School Meeting, but will reschedule her for a later date. Instead, Pat McNamara will run this meeting. We will have a uniform swap as well as announce the new Home & School Board Members. In addition, we will talk about events for the next school year. Mimi and Lisa V. are on duty for hospitality at this meeting.

**Respectfully Submitted By:** Lisa Stefkovic

**Next General Home & School Meeting:** Wednesday, May 11, 2005 at 7:30 PM

**Next Executive Home & School Meeting:** Tuesday, May 17, 2005 at 7:30 PM